

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)

MEETING NOTES

MARCH 17, 2016 – 10:50 a.m. to 11:30 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Brian Nath, Chris Rodgers, Janet Gelb, Katrina VanderWoude, Nicole Jones, Pat Newman, Rhonda Bauerlein, Sang Bai & Taylor Ruhl

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - Pat Newman reported that ITC voted in favor of Canvas.
2. Grossmont TTLC Report – Janet Gelb reported that the next meeting is March 28th. She also stated that in the silent room, there is no video equipment to create production videos. This is something IS might need to be involved in.
3. Blackboard/Canvas – Katrina VanderWoude stated that she would like the access to this discussed in next month's ITAC meeting. Rhonda Bauerlein stated that access in Cascade & Formstack should also be discussed next month.
 - a. Whiteboard has been installed for Grossmont on both Blackboard test and production servers
 - b. Both Academic Senates voted to support adoption of Canvas course management learning system
 - c. Dates for making containers unavailable:
 - i. 2016SP – Jun 16, 2016; 2016SU – Aug 13, 2016; 2016FA – Jan 3rd, 2017

ITAC endorses the adoption of Canvas as the district's Learning Management System.

4. BlackBoard Pay - Payment to Students, Marketing, IT focus – File transfers – Brian Nath reported that this changes the way students are paid, and it could involve website changes.
5. Change meeting time – back to Fridays – Brian Nath reported that Kerry Kilber Rebman had mentioned that when ITAC was moved to Thursday, from Friday, a lot of faculty members were lost. Brian also stated that he would like more time in this meeting, as time often runs out.
6. Committee Charge and membership
7. Email Migration – Archiving
8. Office 365 – Brian Nath reported that there were personal groups made, and that was not IS's intent. Brian would like to have a discussion about OneDrive, rolling it out and the support, with Kerry Kilber Rebman, Taylor Ruhl, Chris Rodgers & Rhonda Bauerlein, hopefully by the summer.
 - a. Web Apps, OneDrive, Groups, etc.
9. DARS (Degree Audit Reporting Systems)
 - a. student authentication working in test environment, Counselor authentication next
 - b. Training scheduled April 11-15th for Evaluators, Config enhancements April 18,19
10. MS Office 2013 – Testing automated update
11. Other

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Workday Deployment – New HR, Payroll, Finance system
2. DARS (Degree Audit Reporting Systems)
 - a. student authentication working in test environment, Counselor authentication next

- b. Disclaimer, Catalog Rights, link to WebAdvisor, demo
3. Wireless/Network Infrastructure Project
 - a. Purchased new routers and core switches

Ongoing Projects

1. Windows XP – Laptops – inventory
2. Course Descriptions on WebAdvisor – reviewed in DCEC
4. Data Warehouse/DSS – EMA - Enrollment Management Analysis report being tested, next steps
5. Student Emails – migration to cloud – keeping them longer

Meetings for 2016

1. 4/21
2. 5/19
3. 6/16